

MINUTES — REGULAR MEETING — MAY 9, 2017

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by Pres. Bellaver, at the Hillsboro Unit Office, at 7:00 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Matt Lentz, Earl Meier, Bryce Rupert, and Greg Bellaver. Board members Dean Lee and Dan Wilson were absent.
- 3) Agenda Item 2.0. Agenda Item 2.0. Good News Report.  
Superintendent Powell reported the High School, second year accounting students, participated in Accounting Challenge Twelve held at Western University. These students are Nicole Boyd, Elizabeth Bell, Elizabeth Jansen, and Jordan Tuetken. The team competed against seventy-one students making up twenty-two teams. The team finished third and Nicole Boyd finished second.
- 4) Agenda Item 2.0. Agenda Item 2.0. Good News Report. 2.1. Recognition of Retirees and Twenty-Year Employees.  
The Board of Education honored twenty-year employees with the presentation of engraved pen sets and retiring employees with engraved clocks. The following employees were present for the presentation.  
Beckemeyer Employees:  
Jackie Everett – Third Grade Teacher  
Jennifer Graham – Aide  
Michelle Holtschulte – Aide  
Junior High Employee:  
Brian Hart – Teacher  
High School Employees:  
Mary Jo Moore – Custodian  
Janet Wilkinson - Secretary  
  
Supt. Powell gave a brief history of each retiree's career before presenting them with an engraved clock. Those employees included:  
Beckemeyer Employees:  
Ginger Barnes - Nurse  
Karen Donham – Kindergarten Teacher  
Kathleen Jones – Third Grade Teacher  
Agie Huston - Aide  
Junior High Employee:  
Kim Matthews – Nurse  
High School Employee:  
Janet Ward – Principal  
Unit Office employee:  
Anita Swick – Admin. Asst.  
A reception for the 20-year employees and retirees was held after the presentations.
- 5) Agenda Item 3.0. Committee Report 3.1 Negotiations Committee  
Vice Pres. Barbara Adams reported the Negotiations Committee met at 6:00 p.m., on May 4, 2017. Those in attendance were Board Members Greg Bellaver, Dan Wilson, and she. Also in attendance were Supt. Powell and the Negotiating Team from the Hillsboro Unit Education Association. Matters pertaining to negotiations were discussed. The meeting adjourned.

- 6) Agenda Item 3.0. Committee Report 3.2 Building and Grounds Committee  
Matt Lentz reported the Negotiations Committee met at 7:20 p.m., on April 25, 2017. Those in attendance were Board Members Greg Bellaver, Bryce Rupert, and himself. Also in attendance were Supt. Powell, Asst. Supt. Hacke and Director of Maintenance Fred Butler. Dir. Butler updated the committee on present projects and summer projects. The meeting adjourned at 7:52 p.m.
- 7) Agenda Item 4.0. Consent Agenda 4.1. Approval of Regular Meeting Minutes from April 11, 2017  
Pres. Bellaver asked for additions or corrections to the April 11, 2017, Regular Meeting Minutes. There was none.
- 8) Agenda Item 4.0. Consent Agenda 4.2. Approval of Executive Session Meeting Minutes from April 12, 2016  
Pres. Bellaver asked for additions or corrections to the April 11, 2017, Executive Session Meeting Minutes. There was none.
- 9) Agenda Item 4.0. Consent Agenda 4.3. Approval of Special Meeting Minutes from April 25, 2017  
Pres. Bellaver asked for additions or corrections to the April 25, 2017, Special Meeting Minutes. There was none.
- 10) Agenda Item 4.0. Consent Agenda 4.4. Approval of Building and Grounds Committee Meeting Minutes from April 25, 2017  
Pres. Bellaver asked for additions or corrections to the April 25, 2017, Building and Grounds Committee Meeting Minutes. There was none.
- 11) Agenda Item 4.0. Consent Agenda 4.5. Approval of Negotiations Committee Meeting Minutes from May 4, 2017  
Pres. Bellaver asked for additions or corrections to the May 4, 2017, Negotiations Committee Meeting Minutes. There was none.
- 12) Agenda Item 4.0. Consent Agenda 4.6. Review and Approval of Payables  
Pres. Bellaver asked for questions. There were no comments or questions.
- 13) Agenda Item 4.0. Consent Agenda 4.7. Financial Report  
Supt. Powell brought the Board up to date on the status of the State payments. At this time, the State owes just over \$800,000. This is due to late payments.
- 14) Agenda Item 4.0. Consent Agenda Vote.  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve all items on the consent agenda as presented. On roll call, the following voted yes: Barbara Adams, Matt Lentz, Earl Meier, Bryce Rupert, and Greg Bellaver. Motion carried 5 – 0.
- 15) Agenda Item 5.0. Recognition of the Audience.  
There were no cards submitted by the audience asking to address the Board.
- 16) Agenda Item. 6.0. New Business 6.1. Consideration and Approval of Health Life Safety Amendments for Beckemeyer, HJHS, and HHS  
Supt. Powell reported there are small items to be added as amendments to the 10 Year Health Life Safety projects. Toilet partitions will be added to the bathrooms at Beckemeyer. At Junior High, a door and existing hardware will be replaced along with the HVAC unit for the new gym. At the High School, lighting will be improved and a washbasin replaced in the boys locker room. Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, approve the Health Life Safety Amendments

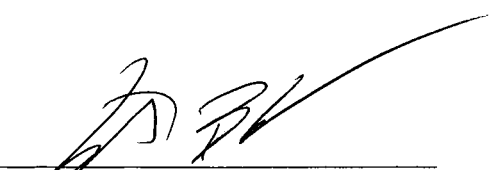
for Beckemeyer, Hillsboro Junior High, and Hillsboro High School as presented. On roll call, the following voted yes: Matt Lentz, Earl Meier, Bryce Rupert, Barbara Adams, and Greg Bellaver. Motion carried 5 – 0.

- 17) Agenda Item. 6.0. New Business 6.2. Consideration of Student Handbook Changes for 2017-2018  
Supt. Powell provided links for the current Student Handbooks to the Board of Education. There are no changes needed for the Junior High and High School Handbooks. There are a few minor changes for the Elementary Handbook. The most noticeable one is the Student Absence portion, which addresses the acceptance of a doctor's note. This has been updated to be the same language as the High School and Junior High. Upon a motion by Matt Lentz, seconded by Bryce Rupert, approve changing of the Student Handbooks as presented. On roll call, the following voted yes: Earl Meier, Bryce Rupert, Barbara Adams, Matt Lentz, and Greg Bellaver. Motion carried 5 – 0.
- 18) Agenda Item. 6.0. New Business 6.3. Consideration of 2017-2018 School Fees and Breakfast and Lunch Prices  
Asst. Supt. Hacke provided information on the prices of school lunches in the surrounding districts. This information showed District #3's price is the second highest in the area. A ten-cent raise for the lunches would be a \$4,700 increase to the Food Service funds. In the cost of the breakfast, a ten-cent raise would mean a \$400 increase in revenue. This raise would be only for students who pay full price for their lunch.
- 19) Supt. Powell addressed the possible increase in school fees. He is recommending at the High School the total in fees not change. It will remain \$60.00. At the Junior High, the fees would increase from \$68.00 to \$70.00. At the Elementary Schools, the fees would increase from \$57.00 to \$60.00. At the High School, there are individual course fees that have minimal changes. Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, approve a motion to not change the prices of lunch and breakfast and adopt the recommended school fees as presented. On roll call, the following voted yes: Bryce Rupert, Barbara Adams, Matt Lentz, Earl Meier, and Greg Bellaver. Motion carried 5 – 0.
- 20) Agenda Item. 6.0. New Business 6.4. Preliminary Amended FY17 Budget Hearing  
Supt. Powell reported there have been revenue and expenditures changes since the adoption of the budget. There was an increase in revenue for the PreK Grant, which brought about the hiring of a parent coordinator. There were also small increases in the Title II Grant, property taxes, E-Rate, athletics, Bond County sales tax, and in the Perkin's Grant. The increase in expenses includes private tuition, computer tech salaries, an increase in the Building Fund due to a change from Health Life Safety, and TORT Fund was increased due to legal fees. This is a preliminary budget and there will be a thirty-day wait period. The amended budget can be approved in June.
- 21) Agenda Item. 6.0. New Business 6.5. Resolution Authorizing the Engagement of a Licensed Real Estate Broker for the Sale and Conveyance of a Building Trades House  
Supt. Powell asked if anyone had a different idea about the asking price. If so, it could be discussed and acted upon after discussion in closed session. It was decided to proceed with the asking price stated in the Resolution. Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the Resolution Authorizing the Engagement of a Licensed Real Estate Broker for the sale and conveyance of a building trade's house as presented with the price of \$95,000. On roll call, the following voted yes: Barbara Adams, Earl Meier, Bryce Rupert, and Greg Bellaver. Matt Lentz abstained. Motion carried 4 – 0.
- 22) Agenda Item. 6.0. New Business 6.6. Resolution Appointing District IMRF Agent

Supt. Powell reported after the retirement of Mrs. Swick some duties will be reassigned. Laura Butler, payroll clerk, will be taking over IMRF, as of July 1. Upon a motion by Matt Lentz, seconded by Secy. Meier approve the appointment of Laura Butler as the IMRF Agent. On roll call, the following voted yes: Matt Lentz, Earl Meier, Bryce Rupert, Barbara Adams, and Greg Bellaver. Motion carried 5 – 0.

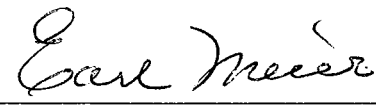
- 23) Agenda Item. 7.0. Communications.  
There was none.
- 24) Agenda Item. 8.0. Executive Session. 8.1. Consider the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees and Pending Litigation. Upon a motion by Vice Pres. Adams, seconded by Bryce Rupert, move to go into executive session at 8:00 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and pending litigation. Voice vote. Motion carried.
- 25) Agenda Item 8.0. Executive Session.  
Upon a motion by Vice Pres. Adams, seconded by Matt Lentz move to go out of executive session at 8:49 p.m. Voice vote. Motion carried.
- 26) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.1. Acceptance of Revised Letter of Intent to Retire  
Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, approve the acceptance of the revised letter of intent to retire from High School Teacher Theresa Coleman at the end of the 2020-2021 school year as presented. Voice vote. Motion carried.
- 27) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.1. Acceptance of Letter of Intent to Retire  
Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, approve the letter of intent to retire from High School Teacher DeAnn Shankland at the conclusion of the 2020-2021 school year. Voice vote. Motion carried.
- 28) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.1. Acceptance of Letter of Intent to Retire  
Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, approve the letter of intent to retire from Beckemeyer Teacher Jackie Everett at the conclusion of the 2020-2021 school year. Voice vote. Motion carried.
- 29) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.2. Employment of Two Elementary School Teachers  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the employment of Brian Atkins and Blair Dean as Elementary School Teachers at Beckemeyer School. On roll call, the following voted yes: Earl Meier, Bryce Rupert, Barbara Adams, Matt Lentz, and Greg Bellaver. Motion carried 5 – 0.
- 30) Agenda Item 10.0. Adjournment.  
Upon a motion by Vice Pres. Adams, seconded by Matt Lentz, move to adjourn. Voice vote. Motion carried.
- 31) Meeting adjourned at 8:52 p.m.

Hillsboro, Illinois  
May 9, 2017



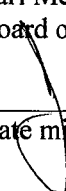
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Greg Bellaver, President  
Board of Education



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Earl Meier, Secretary  
Board of Education



June 13, 2017

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Date minutes approved