

MINUTES — REGULAR MEETING — JUNE 13, 2017

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by Pres. Bellaver, at the Hillsboro Unit Office, at 7:00 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Earl Meier, Bryce Rupert, Dan Wilson, and Greg Bellaver. Board members Dean Lee and Matt Lentz were absent.
- 3) Agenda Item 2.0. Agenda Item 2.0. Good News Report.  
Superintendent Powell reported that Hillsboro Junior High was a recipient of the IESA 2017 Sportsmanship Award.
- 4) Agenda Item 3.0. Committee Reports 3.1 Negotiations Committee  
Vice Pres. Barbara Adams reported the Negotiations Committee met at 6:00 p.m., on May 16, 2017. Those in attendance were Board Members Greg Bellaver, Dan Wilson, and she. Also in attendance were Supt. Powell, Asst. Supt. Hacke and 6 members of the Negotiating Team from the Hillsboro Unit Education Association. Matters pertaining to negotiations were discussed. The meeting adjourned at 6:45 p.m.
- 5) Agenda Item 3.0. Committee Report 3.1 Negotiations Committee  
Vice Pres. Adams reported the Negotiations Committee met at 5:30 p.m., on May 23, 2017. Those in attendance were Board Members Greg Bellaver, Dan Wilson, and she. Also in attendance were Supt. Powell, Asst. Supt. Hacke and 5 members of the Negotiating Team from the Hillsboro Unit Education Association. Matters pertaining to negotiations were discussed. The meeting adjourned at 6:30 p.m.
- 6) Agenda Item 4.0. Consent Agenda 4.1. Approval of Regular Meeting Minutes from May 9, 2017  
Pres. Bellaver asked for additions or corrections to the May 9, 2017, Regular Meeting Minutes. There was none.
- 7) Agenda Item 4.0. Consent Agenda 4.2. Approval of Executive Session Meeting Minutes from May 9, 2017  
Pres. Bellaver asked for additions or corrections to the May 9, 2017, Executive Session Meeting Minutes. There was none.
- 8) Agenda Item 4.0. Consent Agenda 4.3. Approval of Special Meeting Minutes from May 23, 2017  
Pres. Bellaver asked for additions or corrections to the May 23, 2017, Special Meeting Minutes. There was none.
- 9) Agenda Item 4.0. Consent Agenda 4.4. Approval of Executive Session Meeting Minutes from May 23, 2017  
Pres. Bellaver asked for additions or corrections to the May 23, 2017, Executive Session Meeting Minutes. There was none.
- 10) Agenda Item 4.0. Consent Agenda 4.5. Approval of Negotiations Committee Meeting Minutes from May 16, 2017  
Pres. Bellaver asked for additions or corrections to the May 16, 2017, Negotiations Committee Meeting Minutes. There was none.

- 11) Agenda Item 4.0. Consent Agenda 4.6. Approval of Negotiations Committee Meeting Minutes from May 23, 2017  
Pres. Bellaver asked for additions or corrections to the May 23, 2017, Negotiations Committee Meeting Minutes. There was none.
- 12) Agenda Item 4.0. Consent Agenda 4.7. Approval of County School Facility Occupation Tax – Funds Distribution Agreement  
Supt. Powell reported this is an agreement for the sales tax proceeds received from Bond County. This money will go to the Regional Office of Education and then to the districts.
- 13) Agenda Item 4.0. Consent Agenda 4.8. Adoption of the Prevailing Wage Ordinance  
Supt. Powell reported the ordinance is to be adopted each year.
- 14) Agenda Item 4.0. Consent Agenda 4.9. Review and Approval of Payables  
Supt. Powell reported there is a large payment to the Forrestal Group, but other wise bills are typical for this month. Pres. Bellaver asked for questions. There were no comments or questions.
- 15) Agenda Item 4.0. Consent Agenda 4.10. Financial Report  
Pres. Bellaver asked for questions. There were no comments or questions.
- 16) Agenda Item 4.0. Consent Agenda Vote.  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson, approve all items on the consent agenda as presented. On roll call, the following voted yes: Barbara Adams, Earl Meier, Bryce Rupert, Dan Wilson, and Greg Bellaver. Motion carried 5 – 0.
- 17) Agenda Item 5.0. Recognition of the Audience.  
Thomas DeVore asked to address the Board of Education. Mr. DeVore wished to discuss Agenda Item 6.5, which was in regards to a lease agreement for a solar panel system. The District's attorney, Jeff Funk, had provided Mr. Devore with a copy of the agreement before the Board meeting per his request. His question is how the District will have two contracts at once and how the one year with no ownership co-inside with what has been told to the public. He feels the biggest problem is the licensing of Illinois Solar and is asking the Board not to enter into the contract. Pres. Bellaver responded this would be taken into consideration.
- 18) Agenda Item. 6.0. New Business 6.1. Acceptance of Resignation of Board Member  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, accept the letter of resignation from Board Member Dean Lee. Voice vote. Motion carried.
- 19) Agenda Item. 6.0. New Business 6.2. Consideration and Award of the Commercial Insurance Bid  
Supt. Powell introduced Travis Bushue from Bushue Human Resources. Mr. Bushue reviewed the changes made to the different policies including the Treasurer's Bond amount. The two lowest proposals were pool programs with a three year commitment and the possibility of dividends. The third lowest is more comparable to what the District has at this time. This is with HCC Specialty/State National/Western World/Broker's Risk/AXIS Insurances package with a one year commitment. Questions were asked about the pool and cooperative programs, and if dividends have been paid. Upon a motion by Vice Pres. Adams, seconded by Bryce Rupert, accept the HCC Specialty/State National/Western World/Broker's Risk/AXIS Insurances package as presented. On roll call, the following voted yes: Earl Meier, Bryce Rupert, Dan Wilson, Barbara Adams, and Greg Bellaver. Motion carried 5 – 0

- 20) Agenda Item. 6.0. New Business 6.3. Consideration and Award of Bid for HVAC System Replacement at Hillsboro Jr. High  
Supt. Powell introduced Tim Downen from Design Architects, who reported on the bid opening for the HVAC system at Junior High. Mr. Downen reported this HVAC system serves the new gymnasium. The bids were opened on June 6 with five businesses submitting bids. The project was estimated at \$60,000. The lowest bid was from Langhauser Sheet Metal Company in Highland, Illinois. This bid was in the amount of \$24,800. The engineer, who designed the project, has worked with Langhauser and believes they will do a good job for the District. It is Langhauser's practice to bid the jobs with new clients very low and then establish a good relationship with the client in hopes to do the maintenance work for the District. It is Design Architects recommendation to award the bid to Langhauser Sheet Metal for \$24,800. Upon a motion by Secy. Meier, seconded by Dan Wilson, accept the low bid from Langhauser Sheet Metal Company for the HVAC system at Hillsboro Junior High School in the amount of \$24,800 as presented. On roll call, the following voted yes: Bryce Rupert, Dan Wilson, Barbara Adams, Earl Meier, and Greg Bellaver. Motion carried 5 – 0
- 21) Agenda Item. 6.0. New Business 6.4. Amended FY 2017 Budget Hearing  
Supt. Powell reported since the preliminary budget last month there has been a change in the Operations and Maintenance Fund adding additional expenditures of \$28,000. Pres. Bellaver asked for questions and comments from the Board. Bryce Rupert asked for the total amount of increase in the budget. Supt. Powell responded by pointing out the Funds that have been increased for a total of \$103,000. Pres. Bellaver then asked for questions or comments from the public. There was none. Upon a motion by Dan Wilson, seconded by Vice Pres. Adams, approve the FY 2017 Amended Budget as presented. On roll call, the following voted yes: Dan Wilson, Barbara Adams, Earl Meier, Bryce Rupert, and Greg Bellaver. Motion carried 5 – 0
- 22) Agenda Item. 6.0. New Business 6.5. Consideration and Approval of Lease Agreement for Solar Panel System at Beckemeyer Elementary School  
Supt. Powell reported the lease for one year beginning on June 15, 2017 and ending on June 14, 2018. It is in the amount of \$20,000 to Illinois Solar. The amount of savings for the months the panels were in place was just under \$1,800 and \$1,700. This was during the first three months of 2017. This lease does supersede or replace the existing contract. School District Attorney Jeff Funk reported this is reflected in Section 19 of the lease. The attorney for Illinois Solar, Attorney Steven Fields, stated this is a piece of equipment and there is no license required. Supt. Powell proceeded with the explanation of the lease being presented. The payment of \$20,000 would be due July 15. The 82-day spreadsheet shows a savings is \$5,178. The average savings per day is \$63. Next May there will be the data to make a decision on renewing the lease. If either side cannot come to terms to renew the lease, the lease will expire, and Illinois Solar will remove the equipment. This will be starting by owing nothing for the use of the equipment since January 17. Pres. Bellaver asked for questions. Board Member Bryce Rupert asked Attorney Funk's opinion on the lease. Attorney Funk responded this is a valid lease. Mr. Rupert expressed his concern of entering into something that becomes tied up in court and costing the taxpayers money, when the purpose is to save the District some money. Upon a motion by Dan Wilson, seconded by Vice Pres. Adams, approve the agreement with Illinois Solar for the solar panel system as presented. On roll call, the following voted yes: Barbara Adams, Earl Meier, Bryce Rupert, Dan Wilson, and Greg Bellaver. Motion carried 5 – 0
- 23) Agenda Item. 6.0. New Business 6.6. Consideration and Approval of District Auditor  
Supt. Powell recommended the approval of the contract with auditing firm, Scheffel Boyle for \$14,450, for District #3's next audit. Upon a motion by Vice Pres. Adams, seconded by Secy. Meier,

approve the contract with Scheffel Boyle for \$14,450. On roll call, the following voted yes: Earl Meier, Bryce Rupert, Dan Wilson, Barbara Adams, and Greg Bellaver. Motion carried 5 – 0

- 24) Agenda Item. 6.0. New Business 6.7. Consideration and Renewal of Bullying Policy  
Supt. Powell reported this policy must be renewed every two years. Upon a motion by Secy. Meier, seconded by Dan Wilson, approve the bullying policy. On roll call, the following voted yes: Bryce Rupert, Dan Wilson, Barbara Adams, Earl Meier, and Greg Bellaver. Motion carried 5 – 0.
- 25) Agenda Item. 6.0. New Business 6.8. Appointment of Hillsboro Education Foundation Directors  
Supt. Powell reported The Educational Foundation president has asked the Board of Education to approve the appointment of Jason Miller, Candi Ellington, and Gene White for three-year terms. Upon a motion by Vice Pres. Adams, seconded by Bryce Rupert, appoint Jason Miller, Candi Ellington, and Gene White to the Educational Foundation for three-year terms. Voice vote. Motion carried.
- 26) Agenda Item. 6.0. New Business 6.9. First Reading and Consideration of Policy Revision Recommendations from PRESS Issue 94  
Pres. Bellaver asked that this agenda item be tabled until next month.
- 27) Agenda Item. 6.0. New Business 6.10. Consideration and Approval of Revised Nurse Job Description  
Supt. Powell reported there are small changes within the nurses job description with the most significant being the qualifications not requiring a professional educator's license. Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the nurse's job description as presented. Voice vote. Motion carried.
- 28) Agenda Item. 6.0. New Business 6.11. Consideration and Approval of One to One Computing Device Program  
Supt. Powell reported the eighth grade class would be one to one with Chrome books next year. At this level, they are not assigned individual devices and they are not allowed to take them home. At the freshman level, they will have a Chrome book assigned to them with expectations on how it will be used. The teachers involved in this are giving their time over the summer to train for the program. High School Principal Patti Heyen explained how the Chrome book program would work at the High School. It will enhance the curriculum instruction and help to create learning that will encourage success in the world of technology. This also encourages responsibility in the students and communication with the parents. The cost per Chrome book and accessories would be approximately \$225. A student technology fee of \$75 a year will defray part of the cost. For the ninth grade, this will be a rental that will be turned in at the end of the year. For the tenth through twelfth grade, it will be lease to own for \$75 a year. At the end of their senior year, they will own their Chrome books. The District will maintain ownership of the Chrome books through out the four years. The goal for the program is that by 2020-2021 school year, every student at Hillsboro High School will have a Chrome book and use of one to one technology will be an integral part of everyday instruction. High School Teacher Laura Rench will be helping with the integration of this program.
- 29) Agenda Item. 6.0. New Business 6.12. Consideration and Approval of 2017-2018 Title I Program  
Asst. Supt. Hacke reported on the 2017-2018 Title I Plan, which is very similar to last years plan. This new plan is a result of the Every Student Succeeds Act. The old plan was under the No Child Left Behind Act. It is very similar to the other plan in identifying the neediest children and how the funds are used. Upon a motion by Secy. Meier, seconded by Dan Wilson, approve the 2017-2018

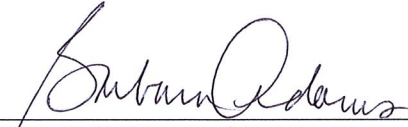
Title I Plan for District #3. On roll call, the following voted yes: Dan Wilson, Barbara Adams, Earl Meier, Bryce Rupert, and Greg Bellaver. Motion carried 5 – 0.

- 30) Agenda Item. 7.0. Communications.  
There was none.
- 31) Agenda Item. 8.0. Executive Session.  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson, move to go into executive session at 8:33 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, litigation, consideration of the sale of real property, and the contract with Hillsboro Unit Education Association. Voice vote. Motion carried.
- 32) Agenda Item 8.0. Executive Session.  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson move to go out of executive session at 9:34 p.m. Voice vote. Motion carried.
- 33) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.1. Acceptance of Resignation of Certified Teacher  
Upon a motion by Vice Pres. Adams, seconded by Bryce Rupert, approve the acceptance of the letter of resignation from Elementary Music Teacher Janice Zook. Voice vote. Motion carried.
- 34) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.2. Acceptance of Resignation of Non-Certified Employee  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson, approve the acceptance of the letter of resignation from Junior High Secretary Meg Reynolds. Voice vote. Motion carried.
- 35) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.3. Employment of Elementary Art Teacher  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the employment of Elementary Art Teacher Kris Marsland subject to successful completion of all State and local requirements. On roll call, the following voted yes: Barbara Adams, Earl Meier, Bryce Rupert, Dan Wilson, and Greg Bellaver. Motion carried 5 – 0.
- 36) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.4. Employment of Elementary PE Teacher  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the employment of Christian Burnett as Elementary Physical Education Teacher subject to successful completion of all State and local requirements. On roll call, the following voted yes: Earl Meier, Bryce Rupert, Dan Wilson, Barbara Adams, and Greg Bellaver. Motion carried 5 – 0.
- 37) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.5. Employment of Band Director  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the employment of Jeremy Stevens as Band Director subject to successful completion of all State and local requirements. On roll call, the following voted yes: Bryce Rupert, Dan Wilson, Barbara Adams, Earl Meier, and Greg Bellaver. Motion carried 5 – 0.
- 38) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.6. Approval of Contract for the Sale of Real Property  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson, approve the sale of the Building Trades House as presented with an addendum to the contract to provide that the sellers pay to the

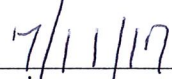
buyers where they are credited the additional sum of \$406.88, and to direct the superintendent to execute the sale. On roll call, the following voted yes: Dan Wilson, Barbara Adams, Earl Meier, Bryce Rupert, and Greg Bellaver. Motion carried 5 – 0.

- 39) Agenda Item. 9.0. Action Items Resulting from Executive Session. 9.7. Approval of Contract with Hillsboro Unit Education Association  
Upon a motion by Vice Pres. Adams, seconded by Secy. Meier, approve the contract with the Hillsboro Unit Education Association as negotiated and presented. On roll call, the following voted yes: Barbara Adams, Earl Meier, Bryce Rupert, Dan Wilson, and Greg Bellaver. Motion carried 5 – 0.
- 40) Agenda Item 10.0. Adjournment.  
Upon a motion by Vice Pres. Adams, seconded by Dan Wilson, move to adjourn. Voice vote. Motion carried.
- 41) Meeting adjourned at 9:37 p.m.

Hillsboro, Illinois  
June 13, 2017

  
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Greg Bellaver, President  
Board of Education

  
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Earl Meier, Secretary  
Board of Education

  
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Date minutes approved