



**Hillsboro Community
Unit School District #3**

1311 Vandalia Road
Hillsboro, IL 62049

Phone: (217) 532-2942
Fax: (217) 532-3137

David E. Powell, Superintendent

VACANCY NOTICE
Hillsboro Community Unit School District #3
May 8, 2024

Position:

High School Guidance Counselor

License/Qualifications:

Secondary Illinois Professional Educator's License with school counselor
Endorsement

Salary/Benefits:

Per Teachers' Salary Schedule/Labor Contract. Benefits include health insurance,
tuition reimbursement, and district-paid TRS contribution.

Additional Notes:

Questions may be directed to pheyen@hillsboroschools.net

Application Due Date:

May 30, 2024

Start Date:

August 2024

How to Apply:

Please email a letter of interest, district application (see website), resume', letters
of reference, and transcripts to pheyen@hillsboroschools.net or mail to:

Patricia Heyen, Principal
Hillsboro High School
522 E. Tremont St.
Hillsboro, IL 62049
(217)532-2841

We do not discriminate against any employee or applicant for employment because of race,
religion, sex, national origin, age or handicap.