



**Hillsboro Community  
Unit School District #3**

1311 Vandalia Road  
Hillsboro, IL 62049

Phone: (217) 532-2942  
Fax: (217) 532-3137

**David E. Powell, Superintendent**

VACANCY NOTICE  
Hillsboro Community Unit School District #3  
November 28, 2023

**Position:**

Full Time Special Education Support Personnel (Aide) at Hillsboro High School

**Certificate:**

Illinois ParaProfessional License\*

(Requires **one** of the following):

Associates degree

60 semester hours of college coursework

High School Diploma & ETS para pro test score of 460

High School Diploma & ACT Work keys test score of 4

\*(The District will assist eligible candidates in obtaining this licensure.)

**Job Description:**

Support students identified with special needs in grades 9-12, providing academic and/or physical assistance as required. Position may include accompanying and supervising students during off-site work study.

**Stating Date:** January 2, 2024

**Salary:** Per district contract with the Hillsboro Federation of Teaching Assistants

**Submit Application/Resume/Transcripts/Certificates/Letters to:**

Patti Heyen, Principal

Hillsboro High School

522 E. Tremont

Hillsboro, IL 62049

E-mail to: [pheyen@hillsboroschools.net](mailto:pheyen@hillsboroschools.net)

Phone: (217) 532-2841

**Due Date:** Open until filled

We do not discriminate against any employee or applicant for employment because of race, religion, sex, national origin, age or handicap.