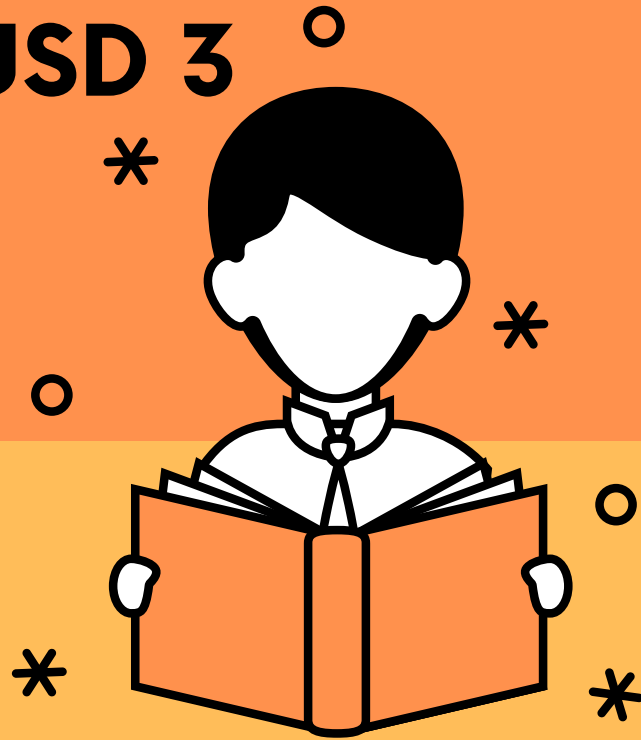


BECOME A SUBSTITUTE PARAPROFESSIONAL FOR HILLSBORO CUSD 3

Gain valuable experience, set your own hours, and make a difference in the life of a child!



QUALIFICATIONS

- At least 19 years old
- Meet **ONE** of the following:
 - Associate's degree or higher
 - 60 semester hours of coursework
 - High school diploma/GED and a score of 460 or higher on the ETS Parapro Test (HCUSD 3 will cover the testing cost. Contact the district to arrange for payment of testing. Contact the Regional Office of Education for info on testing dates)
 - High school diploma/GED and a score of 4 on the ACT Workkeys in Applied Math and Reading for Information

STEPS TO COMPLETE

- 1) Obtain a license (good for 5 years)
 - Meet the above qualifications
 - Visit isbe.net/elis to create an account and apply for licensure or visit the ROE at 203 S. Main Street in Hillsboro for assistance
 - The Hillsboro District will reimburse the cost of the license and registration.
- 2) Apply with Hillsboro CUSD 3
 - Pick up an employment packet from the Unit Office at 1311 Vandalia Road in Hillsboro (packet contains application, authorization for background check and fingerprinting, physical form, and information on DCFS mandated reporter training)



FOR MORE INFORMATION, CONTACT:

Regional Office of Education 3
203 S Main Street
Hillsboro, Illinois 62049
217-532-9591

Hillsboro CUSD 3
1311 Vandalia Road
Hillsboro, Illinois 62049
217-532-2942