

Closed Session Rules

Under the Open Meetings Act, the following subjects are allowed to be discussed in a closed meeting:

- Collective negotiating matters or salary schedules of employees or employee groups;
- Appointment, employment, dismissal, discipline, and performance of, and complaints against employees;
- Purchase or lease of real property;
- Setting of the price for sale or lease of real estate owned by the District;
- Pending litigation;
- The appointment of a school board member to fill a vacancy;
- Consideration of professional ethics or performance;
- Student disciplinary cases;
- Educational placement of individual students;
- Establishment of reserves or settling claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act;
- Consideration of the sale or purchase of securities, investments, or investment contracts;
- Consideration of security measures in response to a actual or potential danger to people or property;
- Consideration of hiring and assignment of undercover personnel or equipment related to criminal investigations;
- Hearing of evidence or testimony presented to an adjudicative body;
- Self evaluation, practices, procedures or professional ethics concerning a statewide association the Board is a member of;
- Discussion of minutes of closed meetings and review or approval of the minutes.



Beckemeyer
Elementary
School

Coffeen
Elementary
School



Witt
Elementary
School

Hillsboro
Junior High
School



Hillsboro
High School

Welcome to Hillsboro C.U.S.D. #3's Monthly School Board Meeting

David E. Powell, Superintendent

Kyle M. Hacke, Assistant Superintendent



Our Future Is In Our Schools

Get Involved
Stay Involved

1311 Vandalia Road
Hillsboro, IL 62049
Phone: (217) 532-2942
Fax: (217) 532-3137
<http://www.hillsboroschools.net>

Meet the Board Members

Bill Clinard—President. Building & Grounds/
Negotiations Committees

Barbara Adams—Vice President. Finance/
Negotiations/ Personnel-Policy Committees

Lynne Hutchison—Secretary. Curriculum/
Negotiations/ Personnel-Policy Committees

Greg Bellaver—Building & Grounds/Curriculum/
Transportation Committees

Trina Britton—Curriculum/Finance Committees

Bill Jurgena—Building & Grounds/Transportation/
Personnel-Policy Committees

Earl Meier—Finance/Transportation Committees

Board member biographies can be viewed online at:

<http://www.hillsboroschools.net/unitoffice/boardofeducation/boardofeducation.htm>

Meeting Dates and Times

- Regular Meetings are typically held on the second Tuesday of each month at 7 p.m. unless otherwise posted.
- Meetings are held at 1311 Vandalia Road in the District #3's Unit Office. One meeting per year will be held at a different location.
- Meeting dates and times are advertised in the Journal News, on WSML radio, the Nokomis Free Press and District#3's website—hillsboroschools.net.
- Committee meetings are held on an as needed basis and will be advertised in the same locations as the regular meetings.
- Also located on District #3's website are current and past school board meeting agendas as well as minutes.

Functions of the School Board

As the corporate entity charged by law with governing a school district, each School Board sits in trust for its entire community. The obligation to govern effectively imposes some fundamental duties on the Board.

- The Board Clarifies the District Purpose.
- The Board Connects with the Community.
- The Board Employs a Superintendent.
- The Board Delegates Authority.
- The Board Monitors Performance.
- The Board Takes Responsibility for Itself.

Qualifications of a Board Member

A candidate for an Illinois school board must be at least 18 years old, must have lived in the school district for at least one year, and must be a registered voter. To become a school board candidate one must do the following:

1. File a Statement of Economic Interests with the county clerk and obtain a receipt. (Statement forms are available from the county clerk.)
2. File the following with the secretary of the board of education (or designated representative): A nominating petition signed by at least 50 registered voters or 10 percent of the voters, whichever is less; a Statement of Candidacy; a county clerk's receipt for the Statement of Economic Interests. (Petitions and Statements of Candidacy are available from the board secretary.) These must be filed with the secretary no earlier than 78 days before the election and no later than 71 days before the election during normal office hours.
3. If a candidate receives or expends \$3,000 or more in an election campaign, reports must be filed with the county clerk in compliance with the Illinois Campaign Disclosure Act. (Forms and instructions are available from the board secretary.)

Recognition of the Audience

A portion of each school board meeting is set aside for public comment. Any audience member who wishes to address the board should adhere to the following procedures.

- Please fill out a "Public Comment" form found on the table near the front desk and place in the basket next to the forms or present the form to the assistant superintendent.
- At the appropriate time, the board president will invite each speaker to stand, state their name, address, and organization/affiliation before beginning.
- If the comment is not related to an agenda item, each person will be limited to 3 minutes and each topic to 15 minutes. Please understand that an item not on the agenda cannot be acted upon by the board of education.
- If you wish to have an item placed on the agenda of a school board meeting, you must submit your request in writing to Mr. David Powell, Superintendent, Hillsboro C.U.S.D. #3, 1311 Vandalia Road, Hillsboro, IL 62049. Requests should include your name, address, phone number, organization/affiliation, and purpose of presentation. To be included on a Tuesday night agenda, requests must reach the superintendent by noon of the previous Wednesday. The addition of agenda items is at the discretion of the superintendent and the president of the board.
- Complaints or charges against an employee are not permitted in an open meeting of the school board.