

MINUTES - REGULAR MEETING – APRIL 10, 2007

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by President Bill Clinard, at the Unit Office, at 7:00 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Trina Britton, Doug Donaldson, Lynne Hutchison, Bill Jurgena, Bill Jones, and Bill Clinard.
- 3) Supt. Burton indicated, “Before we get to the Good News item on the agenda, he requested board grant approval to amend the agenda to add an item to VIII. New Business, 8.3 Consideration and Approval of an Emergency Health/Life Safety Funding Request for Preliminary Authorization.”
Upon a motion by Bill Jurgena, seconded by, Vice-Pres. Bill Jones, amend the agenda by adding item 8.3 Consideration and Approval of an Emergency Health/Life Safety Funding Request for Preliminary Authorization under New Business. Voice vote. Motion carried.
- 4) Agenda Item II. Good News Reports.
Supt. Burton had three good news presentations. First he introduced Coffeen School Principal Francine Luckett who reported since 2004 the kids in grades Kindergarten through 3rd grade have been fund raising for new playground equipment. In January they purchased the new playground equipment and it is stored at the high school. Hopefully, at next months meeting we will be able to let the board know that it’s in use.
Next he introduced Beckemeyer School Ass’t. Prin. Pam DeLong who reported Beckemeyer student Kerrigan Taylor was honored at the Kaskaskia Division of the Illinois Principal’s Association Student Recognition Breakfast. Kerrigan volunteers to help 5th grade teachers and helps teachers in the building, who need help.
Finally, he introduced High School Prin. Gary Zerrusen who in turn introduced English teacher and Scholastic Bowl Sponsor Matt Vaughn who presented the members of the high school scholastic team regional champs that came in with 20 points. The team has played together since Jr. High School. He presented to the board the regional championship trophy. Then he presented letters to each of the members.
Vice-Pres. Bill Jones commended High School English/Spanish Teacher Patty Heyen for creating such a good team that no other schools want to play against them in the Southern Illinois State Foreign Language Competition.
- 5) Agenda Item III. Approval of Minutes. Supt. Burton sought board approval of the minutes of the March 20th regular meeting and executive session minutes.
Upon a motion by Bill Jurgena, seconded by Vice-Pres. Jones, approve the minutes of 3/20/07 regular meeting and executive session minutes. On roll call the following voted yes: Barbara Adams, Trina Britton, Doug Donaldson, Lynne Hutchison, Bill Jones, Bill Jurgena, and Bill Clinard. Motion carried, 7 - 0.
- 6) Agenda Item IV. Approval of Financial and Business Transactions. 4.1 Bills and Salaries.
Supt. Burton reported due to the short amount of time between the March and April Board Meetings and spring break there were no bills and salaries to be approved. Some items would be on the agenda of the special meeting on Monday, April 16th, or as soon as

possible. One bill, Mid-State, we are done paying regular assessments and getting special ed money and flow-through allotment that goes to Mid-State.

7) Agenda Item V. Recognition of Audience.

Pres. Clinard asked, "If anyone in the audience wished to address the board, saying this would be a good time for any questions or concerns anyone may have to present them to the board. The board would take them under advisement and may put them on the agenda of the next board meeting."

Pres. Clinard recognized Louis Lang, of Coffeen, and parent of a high school student whose daughter was on the softball team and was not given a complete uniform. He paid his \$50 fee and his daughter had to buy her own pants. He was told they were short on uniforms since there were 33 on the team since they can't cut anybody.

Lynne Hutchison asked, "If he had talked to the coach, they had 33 start out and now they were down to 31." So they did cut some players.

Prin. Zerrusen indicated they did cut last year in volleyball because there were 40+ kids, but haven't cut in any other area. They don't like to do that. The issue with the uniforms, they were given to the varsity team first and then filtered down. Your daughter is a sophomore. Softball was scheduled to get new uniforms next year. They asked the players if they had black shorts they could wear.

Secy. Britton wondered if he knew how many?

Pres. Clinard directed Prin. Zerrusen to please check and get back to Mr. Lang.

8) Agenda Item VI. Committee Reports. 6.1. Building & Grounds Committee.

Chairman Bill Jurgena reported the committee met on April 2nd at 6:09 p.m., those present were: Board Committee Members, Bill Jones and Bill Clinard, Supt. Burton, Adm. Ass't. Mike Gaither, Architect Brett Lance, and himself. Architect Lance presented the advantages and disadvantages of EPDM and PIB roofing. Discussion and questions followed. Consensus was reached to recommend to the full board the use of PIB roofing for the forthcoming Health/Life Safety projects, which would be presented later in the meeting.

9) Agenda Item VII. Old Business. 7.1. Consideration and Approval of 2006-2007 Official Amended School Calendar.

Supt. Burton reported the 2006-2007 official school calendar needed to be amended. The last emergency day that was not used needed to be taken off of the calendar. Four emergency days had been used this school year, two in December and two in February. He recommended approval of the amended calendar.

Upon a motion by Vice-Pres. Jones, seconded by Secy. Britton, approve the 2006-2007 Official Amended School Calendar. Voice vote. Motion carried.

10) Agenda Item VII. Old Business. 7.2 Consideration and Approval of a Date for a Special Meeting/Board-Administrator Retreat.

Supt. Burton indicated, "We left it with May, but that month is usually so busy, that he suggested Saturday, June 9th from 9 – 3. The meeting would be open to the public. He recommended board approval to meet.

Upon a motion by Vice-Pres. Jones, seconded by Secy. Britton, approve the Date of Saturday, June 9th for a Special Meeting/Board-Administrator Retreat from 9 – 3. Voice vote. Motion carried.

- 11) Agenda Item VII. Old Business. 7.3. Consideration and Approval of District #3's School Improvement Plans/Coffeen School Report Card and Average Yearly Progress Report.

Supt. Burton remarked at the last meeting the board approved all of the school report cards, except Coffeen School's. Prin. Luckett will give her report and then each principal, except Jr. High Prin. David Powell, will report on his or her School Improvement Plan (SIP). The template for the Jr. High SIP was late in arriving and he would give his report at a later meeting.

Prin. Luckett reported all Coffeen School students met or exceeded the National Average on the ISAT test taken last year. There were none on the academic warning list. They would continue to use the Four Score Reading program. Grade 4 & 5 teachers went to a reading program. Grade 3 was low. Title I services would start earlier and they would continue Reading Improvement. Again, they were doing this in 1st grade, identifying students earlier. They would go on with SIP and have teachers attend professional development workshops and get parents involved in the education process.

Witt School Prin. Sandy Dona reported their SIP was put in to effect in Sept. of this year. They targeted students for reading and math and vocabulary and get to them at an earlier age. They were giving the Stanford Achievement Test this week and would identify students that way. In math they were holding more geometry sessions and changed direction this year to target more children. They switch students in and out, 33 kids go to either reading or math sessions. They set up class for 3rd graders who can't read at all. 5th grade teacher Beth Coleman works with students on math. They target kids that hadn't met standards and worked with them. Lori Evans 2nd grade teacher didn't want to switch, she wanted to keep the 8 kids she had because they were just reaching goals on comprehension and vocabulary. They target kids who are not reading at all. Some kids can't stay after school for the tutoring sessions because parents can't pick them up because of their work schedule.

Beckemeyer School Ass't. Prin. Pam DeLong gave their report in the absence of Prin. Brad Huber whose son had a baseball game. 4th grade scores went from 75% to 86%. Now have reading and math at the 4th grade level. 5th grade reading scores went up. Handicapped and economically low-income students out performed in 6 of 7 areas. They targeted reading and math. Because of problems with students getting home, they don't have the tutoring program like Witt School. Title I students whose parents can pick them up after class get tutoring because the goal is to work with students and have 60% of the students meet or exceed the standards.

High School Prin. Zerrusen reported this was the 3rd year of a 4-year SIP. We have gone over this and did make AYP. The changing of the math curriculum was a very good thing to do. When you approved that it was a wise thing to do. We are continuing to modify the curriculum and align the curriculum with State standards on the PSAE.

Upon a motion by Vice-Pres. Jones, seconded by Bill Jurgena, approve District #3's School Improvement Plans/Coffeen School Report Card and Average Yearly Progress Report as presented. Voice vote. Motion carried.

- 12) Agenda Item VIII. New Business. 8.1 Consideration and Approval of a District #3's 2007-2008 Computer Lease/Levy.

Supt. Burton reported Technology Coordinator Shawn Perkins and Administrators recommendations for purchases for 2007-2008 school year was to accept the quote from National Bank for an interest rate of 5.2% for the lease agreement and to accept the quotes from Dell, who had the best prices of all vendors. The total amount of the tax levy computer lease for 2007-2008 would be \$62,452.13 over a two year period with the first

payment due July 1, 2007 and the last payment due July 1, 2008. He recommended approval.

Upon a motion by Vice-Pres. Jones, seconded by Bill Jurgena, approve the District #3's 2007-2008 Computer Lease/Levy. On roll call the following voted yes: Trina Britton, Doug Donaldson, Lynne Hutchison, Bill Jones, Bill Jurgena, Barbara Adams, and Bill Clinard. Motion carried, 7 - 0.

- 13) Agenda Item VIII. New Business. 8.2 Consideration and Approval of HHS Membership Renewal in IHSA.
Supt. Burton recommended board approval of the annual membership renewal in IHSA to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and policies of the Association for the 2007-2008 school year. There was no renewal fee involved because of the tournament receipts the IHSA generates.
Upon a motion by Bill Jurgena, seconded by Doug Donaldson, approve the HHS Membership Renewal in IHSA. Voice vote. Motion carried.
- 14) Agenda Item VIII. New Business. 8.3 Consideration and Approval of an Emergency Health/Life Safety Funding Request for Preliminary Authorization.
Supt. Burton reported the rooftop compressor at Beckemeyer School was dead. Cost to repair it would be \$5-7,000 or a little higher and this item had not been included in the budget. He checked with the architect and Health/Life Safety money can be used. He took the liberty to send it in and it had been approved by ISBE. If the board approves this request, the work can be done to fix it. He recommended approval.
Upon a motion by Vice-Pres. Jones, seconded by Bill Jurgena, approve the Emergency Health/Life Safety Funding Request for Preliminary Authorization. On roll call the following voted yes: Doug Donaldson, Lynne Hutchison, Bill Jones, Bill Jurgena, Barbara Adams, Trina Britton, and Bill Clinard. Motion carried, 7 - 0.
- 15) Agenda Item IX. Communications.
Secretary Trina Britton read thank you note from Transportation Director Cheryl Payne for the time off while her daughter had her baby and major surgery.
- 16) Agenda Item X. Executive Session.
Upon a motion by Secy. Britton, seconded by Bill Jurgena, move to go into executive session at 7:35 p.m. to discuss employment, and personnel.
On roll call the following voted yes: Doug Donaldson, Lynne Hutchison, Bill Jones, Bill Jurgena, Barbara Adams, Trina Britton, and Bill Clinard. Motion carried, 7 - 0.
- 17) Agenda Item X. Executive Session.
Upon a motion by Secy. Britton, seconded by Doug Donaldson, move to go out of executive session at 8:08 p.m. Voice vote. Motion carried.
- 18) Agenda Item XI. 11.1 Personnel. Action on Employment. a) Beckemeyer School Secretary.
Upon a motion by Secy. Britton, seconded by Vice-Pres. Jones and Secy. Britton, approve the employment of Laura Butler as Beckemeyer School Secretary.
On roll call the following voted yes: Lynne Hutchison, Bill Jones, Bill Jurgena, Barbara Adams, Trina Britton, Doug Donaldson, and Bill Clinard. Motion carried, 7 - 0.

- 19) Agenda Item XI. 11.1 Personnel. Action on Employment. b) Assistant Football Coach. Upon a motion by Secy. Britton, seconded by Doug Donaldson, approve the employment of Jeremy Connor as Assistant High School Football Coach. On roll call the following voted yes: Bill Jones, Bill Jurgena, Barbara Adams, Trina Britton, Doug Donaldson, Lynne Hutchison, and Bill Clinard. Motion carried, 7 - 0.
- 20) Agenda Item XII. Adjournment
Upon a motion by Bill Jurgena, seconded by Barbara Adams, move to adjourn.
Voice vote. Motion carried.
- 21) Meeting adjourned at 8:12 p.m.

Hillsboro, Illinois
April 10, 2007

Thomas William Clinard, President
Board of Education

Trina R. Britton, Secretary
Board of Education

Date minutes approved