

MINUTES — REGULAR MEETING – MAY 10, 2011

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by President Bill Clinard, at the Hillsboro Unit Office, at 6:59 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Greg Bellaver, Lynne Hutchison, Earl Meier, Shawn Winans, and Bill Clinard.
- 3) Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the adding of Agenda Item 9.2 School Calendar to the agenda. Voice vote. Motion carried.
- 4) Agenda Item 2.0. Good News.
No Good News was reported at this time.
- 5) Agenda Item 3.0. Recognition of Retirees and Twenty-Year Employees.
Supt. Powell presented pen sets to each of the District employees with twenty years of service. Those employees included:
Coffeen Employee:
Bob Everett – Custodian
Beckemeyer Employees:
Kevin Leitheiser – Fourth Grade Teacher
Brenda Oberle – Fifth Grade Teacher
High School Employees:
Marty Niehaus - Agriculture
Sara Wilson – Math

Supt. Powell gave a brief history of the retirees' years of service with Hillsboro District #3 before presenting them with an engraved mantel clock. Those employees included:
Beckemeyer Employees:
Pam DeLong - Principal
Kevin Leitheiser – Fourth Grade Teacher
Brenda Oberle – Fifth Grade Teacher
Donna Springer – Music Teacher
Junior High Employee:
Connie Shryock – Classroom Aide
High School Employees:
Linda Bernhardt – Vocational Education
Diane Singler - Art
A reception for the 20-year employees and retirees was held after the presentations.
- 6) Agenda Item 4.0. Approval of Minutes.
President Clinard sought Board approval of the minutes for the April 20, 2011, special meeting, the May 2, 2011, special meeting and executive session, and the reconvened May 3, 2011, special meeting, and executive session. Upon a motion by Secy. Hutchison, seconded by Vice President Adams, approve the minutes of the 04/20/2011 special meeting, the 05/02/2011 special meeting and executive session, the reconvened 05/03/2011 special meeting and executive session. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Lynne Hutchison, Earl Meier, Shawn Winans, and Bill Clinard. Motion carried 6 - 0.
- 7) Agenda Item 5.0. Financial and Business Transactions. 5.1. Approval of Bills.

Supt. Powell reported some of the bills presented included ARRA flow thru, which are stimulus funds from the America Reinvestment Recovery Act. Much of these funds are going for educational materials and equipment as well as technology. Supt. Powell also reported the Health/Life Safety bids, which had previously been approved by the Board of Education, totaled about \$860,000. There is currently \$294,000 in the Health/Life Safety Fund; \$224,000 of this money would be used toward the project. This would mean selling Health/ Life Safety bonds in the amount of \$570,000. Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the bills as presented for this eleventh month of FY 11. On roll call the following voted yes: Greg Bellaver, Lynne Hutchison, Earl Meier, Shawn Winans, Barbara Adams, and Bill Clinard. Motion carried 6-0.

- 8) Agenda Item 6.0. Recognition of Audience.
Assistant Supt. Kyle Hacke reported no cards were submitted by the audience asking to address the Board.
- 9) Agenda Item 7.0. Old Business. 7.1. Second Reading and Approval of Recommended Policy Changes from PRESS Issue 75.
Asst. Supt. Hacke asked if there were any suggestions or recommendations. There were none. Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the policy and procedure changes as presented. On roll call the following voted yes: Lynne Hutchison, Earl Meier, Shawn Winans, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 6-0.
- 10) Agenda Item 8.0. Appointment of New Board Member.
Pres. Clinard reported a selection to fill the vacant Board seat had been made after interviews and discussion. Upon a motion by Shawn Winans, seconded by Vice Pres. Adams, approve the appointment of Matt Lentz to the Board of Education for a term of two years. On roll call the following voted yes: Earl Meier, Shawn Winans, Barbara Adams, Greg Bellaver, Lynne Hutchison, and Bill Clinard. Motion carried 6-0.
- 11) Pres. Clinard administered the Oath of Office to newly appointed Board member, Matt Lentz.
- 12) Agenda Item 9.0. New Business. 9. 1. Consideration of 2011- 2012 School Fees.
Supt. Powell reported the only change in the school fees would be the price of the agenda books. The kindergarten students would be using the same agenda book as the first through fifth grade students at a cost of \$7.00. The High School student planner would be increased to \$5.00. There was no discussion. Upon a motion by Secy. Hutchison seconded by Vice Pres. Adams, approve the school fees for FY 2012 as presented. On roll call the following voted yes: Shawn Winans, Barbara Adams, Greg Bellaver, Lynne Hutchison, Matt Lentz, Earl Meier, and Bill Clinard. Motion carried 7-0.
- 13) Agenda Item 9.0. New Business. 9. 2. Discussion of the 2011-2012 School Calendar.
Asst. Supt. Hacke reported the calendar for 2011- 2012 is very similar to the calendar for 2010-2011 other than a couple of changes. There have been eight emergency days placed within the calendar. This is an increase from the five emergency days used in the previous year. The number of School Improvement days has been reduced to five from the previous six days used in years past. There was discussion pertaining to the use of some of the holidays as attendance days. This agenda item will be acted upon at the June Board meeting.
- 14) Agenda Item 10.0. Communications.
There were no communications this month.
- 15) Agenda Item 11.0. Executive Session.

Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, move to go into executive session at 7:25 p.m. to discuss personnel. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Lynne Hutchison, Matt Lentz, Earl Meier, Shawn Winans, and Bill Clinard. Motion carried 7-0.

- 16) Agenda Item 11.0. Executive Session.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, move to go out of executive session at 8:54 p.m. Voice vote. Motion carried.
- 17) Agenda Item 12.1. Action Items Resulting from Executive Session. 12.1. Action on Maternity Leave.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the request for maternity leave from Elementary P.E. Teacher Jan Fenton to use full sick days. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Lynne Hutchison, Matt Lentz, Earl Meier, Shawn Winans, and Bill Clinard. Motion carried 7-0.
- 18) Agenda Item 12.1. Action Items Resulting from Executive Session. 12.1. Action on Maternity Leave.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the request for maternity leave for one season from Girl's Tennis Coach Jan Fenton. On roll call the following voted yes: Greg Bellaver, Lynne Hutchison, Matt Lentz, Earl Meier, Shawn Winans, Barbara Adams, and Bill Clinard. Motion carried 7-0.
- 19) Agenda Item 12.2. Action Items Resulting from Executive Session. 12.2. Resignation.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve acceptance of the resignation of Kim Legate as Junior High Scholar Bowl Sponsor. Voice vote. Motion carried.
- 20) Agenda Item 12.2. Action Items Resulting from Executive Session. 12.2. Resignation.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the acceptance of the resignation of Katie Stewart as Junior High Cheerleading Coach. Voice vote. Motion carried.
- 21) Agenda Item 12.3. Action Items Resulting from Executive Session. 12.3. Retirement.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the letter of intent to retire from Junior High Aide Connie Shryock at the end of the 2010-2011 school year. Voice vote. Motion carried.
- 22) Agenda Item 12.4. Action Items Resulting from Executive Session. 12.4. Employment.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams approve the hiring of Amy Warters as Hillsboro Junior High and High School Choir Instructor. On roll call the following voted yes: Lynne Hutchison, Matt Lentz, Earl Meier, Shawn Winans, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7-0.
- 23) Agenda Item 12.4. Action Items Resulting from Executive Session. 12.4. Employment.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams approve the hiring of Emily Zimmerman as High School Varsity Volleyball Coach. On roll call the following voted yes: Matt Lentz, Earl Meier, Shawn Winans, Barbara Adams, Greg Bellaver, Lynne Hutchison, and Bill Clinard. Motion carried 7-0.
- 24) Adjournment.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, move to adjourn. Voice vote. Motion carried.

25) Meeting adjourned at 8:55 p.m.

Hillsboro, Illinois
May 10, 2011

Thomas William Clinard, President
Board of Education

Lynne Hutchison, Secretary
Board of Education

Date minutes approved