

MINUTES — REGULAR MEETING – JULY 13, 2010

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by President Bill Clinard, at the Hillsboro Unit Office, at 7:00 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, and Bill Clinard. Greg Bellaver entered the meeting at 7:04 p.m.
- 3) Agenda Item 2.0. Good News.
Supt. Powell reported the individual schools had received contributions of desks, white boards, office chairs, shelves, file cabinets, and other supplies from Coffeen Power Station. Trina Britton asked about the report that Witt Elementary school had made AYP. Supt. Powell confirmed that report. There will be more discussion regarding AYP at the August meeting.
- 4) Agenda Item 3.0. Approval of Minutes.
President Clinard sought Board approval of the minutes for the May 6, 2010, special meetings and executive sessions, the May 11 regular meeting and executive session, the June 8, 2010, regular meeting and executive session, the June 21 and 29, 2010, Negotiations Committee meetings, and the July 6, 2010, Policy-Personnel Committee meeting. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the minutes of the 05/6/10 special meetings and executive sessions, the 5/11/10 regular meeting and executive session, the 6/8/2010 regular meeting and executive session, the 6/21 and 6/29 Negotiations Committee meetings, and the 7/6/10 Policy-Personnel Committee meeting. On roll call the following voted yes: Barbara Adams, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier and Bill Clinard. Motion carried 6- 0.
- 5) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver.
President Clinard called the special meeting for the Driver’s Education Fee Waiver to order at 7:05 p.m.
- 6) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver. 2. Presentation.
Supt. Powell asked Asst. Supt. Hacke to share information pertaining to the Driver’s Education Fee Waiver with the Board and the public. Asst. Supt. Hacke reported this is the process to petition the state for an increase in the driver’s training fee above the present \$50.00 limitation.
- 7) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver. 3. Board Comments and Questions.
Pres. Clinard asked, “Is this a permanent thing?” Asst. Supt. Hacke responded, “This is a five year waiver.”
- 8) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver. 4. Public Comments and Questions.
There were no questions or comments from the public.
- 9) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver. 5. Adoption of Official Driver’s Education Fee Waiver Application.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, to adopt the Official Driver’s Education Fee Waiver Application. On roll call the following voted yes: Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, and Bill Clinard. Motion carried 7- 0.
- 10) Agenda Item 4.0. Public Hearing for Driver’s Education Fee Waiver. 6. Adjourn the Special Board Meeting/Driver’s Education Fee Waiver/Public Hearing.

Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, to adopt the Official Driver's Education Fee Waiver Application. Voice vote. Motion carried.

- 11) The hearing special meeting adjourned at 7:07 p.m.
- 12) Agenda Item 5.0. Committee Reports. 5.1. Negotiations Committee.
Chairperson Lynne Hutchison reported Negotiations Committee met on June 21, 2010, at 6:07 p.m. Those present for the meeting were: Board Committee Members, Pres. Clinard, Vice Pres. Adams, Supt. Powell, Asst. Supt. Hacke, Director of Risk Management Gaither, and herself. Teachers present for the meeting were HUE Pres. Terry Trader, Patty Heyen, Theresa Coleman, Florence Rozmislowiez, and Carol Vollintine. The committee went into executive session for the purpose of discussing negotiations with the Hillsboro Unit Education Association. Executive session lasted 163 minutes. The Negotiations Committee adjourned at 8:51 p.m.
- 13) Agenda Item 5.0. Committee Reports. 5.1. Negotiations Committee.
Chairperson Lynne Hutchison reported Negotiations Committee met on June 29, 2010, at 6:02 p.m. Those present for the meeting were: Board Committee Members, Pres. Clinard, Vice Pres. Adams, Supt. Powell, Director of Risk Management Gaither, and herself. Teachers present for the meeting were HUEA Pres. Terry Trader, Patty Heyen, Mary Mathews, Florence Rozmislowiez, and Jackie Everett. The committee went into executive session for the purpose of discussing negotiations with the Hillsboro Unit Education Association. Executive session lasted 155 minutes. The Negotiations Committee adjourned at 8:38 p.m.
- 14) Agenda Item 5.0. Committee Reports. 5.2 Personnel/Policy Committee.
Chairperson Barbara Adams reported Personnel/Policy Committee met on July 6, 2010, at 6:00 p.m. Those present for the meeting were: Board Committee Members, Secy. Hutchison, Bill Jurgena, Supt. Powell, Asst. Supt. Hacke, and herself. The committee went into executive session for the purpose of discussing reinstatement of certified employees for FY 2011. Executive session lasted 10 minutes. The Personnel/Policy Committee adjourned at 8:28 p.m.
- 15) Agenda Item 6.0. Financial and Business Transactions. 6.1. Approval of Bills.
Supt. Powell reported District #3 had received a large amount of property tax early. There is 1.1 million dollars to be paid out of the Education Fund for FY 10 salaries. This will bring the funding balance to approximately \$700,000 in the Education Fund. At the end of FY 10, the District will have close to a million dollars in cash fund balances. As of June 30th the State of Illinois owes District #3 1.2 million dollars, which is made up of \$397,000 in Early Childhood, the \$462,000 in Transportation, and smaller amounts that total \$366,000. Supt. Powell stated, "It is the law that the State has to make those payments by December 31st." Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the bills as presented for the first month of FY 11. On roll call the following voted yes: Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7- 0.
- 16) Agenda Item 6.0. Financial and Business Transactions. 6.2. Consideration and Approval of Interfund Transfer.
Supt. Powell reported this approval of the Interfund Transfer is due to a change in legislation requiring the levy funds be put in the Education Fund when received, but paid out of the Debt Service Fund. Supt. Powell stated, "We are doing things a little different with our lease levy. In the past, we have used the levy just for leases. We have used this to lease/purchase computer equipment. The problem with this is we have had to make decisions about those big purchases in May and June. Now we are going to pledge the majority of those funds to pay for our copier lease. This amount we will know a year ahead of time. The old line item we used for copiers we will allocate for computers. We do need to move this money so we can move those lease payments." Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the Resolution to transfer \$103,241.82 from the Education Fund to the Debt Service Fund. On roll

call the following voted yes: Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, and Bill Clinard. Motion carried 7- 0.

- 17) Agenda Item 7.0. Recognition of Audience.
There were no cards submitted by the audience asking to address the Board.
- 18) Agenda Item 8.0. Old Business. 8.1. Consideration and Approval of Statement of Completion for Health/Life Safety Amendment. #9.
Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the Health/Life Safety Amendment #9. On roll call the following voted yes: Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, and Bill Clinard. Motion carried 7- 0.
- 19) Agenda Item 8.0. New Business. 8. 2. Consideration and Approval of Bid Award for Dairy Products for FY11.
Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the bid on dairy products from Stark Distributing Inc for FY 11. On roll call the following voted yes: Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, and Bill Clinard. Motion carried 7- 0.
- 20) Agenda Item 8.0. New Business. 8. 3. Consideration and Approval of Bid Award for Bakery Products for FY 11.
Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the bid for bakery products from Interstate Brand Corporation for FY 11. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, and Bill Clinard. Motion carried 7- 0.
- 21) Agenda Item 8.0. Old Business. 8. 4. Consideration and Approval of Bid Award for Fuel for FY 11.
Supt. Powell recommended the firm bid. Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the firm fuel bid from M & M Service Company for FY 11. On roll call the following voted yes: Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, and Bill Clinard. Motion carried 7- 0.
- 22) Agenda Item 8.0. Old Business. 8. 5. Consideration and Approval of Bid Award for Pest Management Services for FY 11.
Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the Terminix bid for pest control services for FY 11. On roll call the following voted yes: Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7- 0.
- 23) Agenda Item 8.0. Old Business. 8.6. Consideration of Maintaining Closure of Executive Session Minutes from July 2009 – June 2010.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the executive session minutes from July 2009 – June 2010 be closed. On roll call the following voted yes: Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, and Bill Clinard. Motion carried 7- 0.
- 24) Agenda Item 8.0. Old Business. 8.7. Consideration and Approval of FY 11 Board of Education Regular Meeting Dates.
Supt. Powell presented a schedule of meeting dates for FY 11 to the Board. Bill Jurgena inquired about the Board policy to meet off site once a year. It was the consensus of the Board to meet sometime during the next year at Coffeen Elementary School. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the Board of Education meeting schedule for FY 11 as presented. Voice vote. Motion carried.

- 25) Agenda Item 8.0. Old Business. 8.8. Discussion of Early Childhood Grants and Staffing Level. Supt. Powell stated, "The governor reported in the final FY 11 State Budget that Pre-K funding would be preserved at FY 10 levels. As we saw earlier, the state still owes us \$397,000 for FY 10. The allocated amount for Hillsboro's Early Childhood Program would be \$703,000. Of that, \$46,000 is in Federal Head-Start funding. That money is coming. Francine has done a great job of lobbying the Head-Start people and has gotten a lot of resources for our Pre-K Program through Head-Start. If those budgeted funds are paid, then that amount is sufficient to bring back all of our Pre-K sections. That is not to say it brings back the entire program because we eliminated the lending library position, and the parent coordinator position. That \$703,000 would provide for the same numbers of sections, teachers, and aides as we have had in the past. With that information and the promise from the state, do we do it or say wait the money may not come. Last year the District supplemented the Pre-K program. This year that would not be necessary because of the increase in the Head-Start funding, the elimination of two positions, and because of the commitment we have made to keep transportation only at a level the grant can support. If we bring this back at this level, and the Pre-K funding is prorated then the District would have to honor it's commitment to the teachers that were hired. If we got half way through the year, and they said they were going to prorate it to 70% there are a few things we could do. The biggest expense is the teacher's salaries and that stays. The flip-side to that is we don't want to not bring the program back and see the program come through. Then we have left these people unemployed and those children without services. The committee's recommendation is to bring the program back to a level the \$703,000 can support. That would be one morning Pre-K section at HCCDC, the morning and afternoon section that was at Witt would most likely be at the Free Methodist Church in Hillsboro, three sections at Coffeen in the morning and the afternoon and the Head-Start Pre-K at Beckemeyer in the morning and in the afternoon. This would require the recall of five and a half teachers and six aides. That is the recommendation of the committee and myself." Trina Britton asked, "What if we don't get the money then what happens?" Supt. Powell responded, "I expect we will get FY 10's money. The \$397,000 that is coming late would be used to fill in for this years payments until they come. The other option is to open a line of credit with a bank and use those funds to keep the program running until those late payments come. That assumes the late payments do come. If the payments do not come, and the payments are prorated to 60% then 40 % you will not see. Then we are on the hook for that. In that case, we could cut transportation, all of the supply monies, other extras, and one option would be to shrink the number of sections. That would cut the amount of money we are on the hook for, but we would still be on the hook." Trina Britton asked, "How does this affect the \$2,000,000 we had to cut?" Supt. Powell responded, "If the money comes, it does not affect it at all. If the money comes late, it doesn't affect it. If they prorate it and we have to put in \$150,000 then that is \$150,000 off of the savings we would have had this year." Secy. Hutchison commented, "Tell me if I am right. If we wrote a reduced grant and all the money came through, we could not get the money back." Supt. Powell replied, "Yes." Pres. Clinard asked for questions. There were none. Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve bringing back of the FY 11 Pre-K program of 11 sections and be staffed by 5.5 teachers and 6 aides. On roll call the following voted yes: Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, and Bill Clinard. Motion carried 7- 0.
- 26) Agenda Item 9.0. Communications.
There were no communications received.
- 27) Agenda Item 10.0. Executive Session.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, move to go into executive session at 7:35 p.m. to discuss personnel and entering a house sale contract. On roll call the following voted yes: Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, and Bill Clinard. Motion carried 7- 0.
- 28) Agenda Item 10.0. Executive Session.

Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, move to go out of executive session at 8:07 p.m. Voice vote. Motion carried.

- 29) Agenda Item 11.0. Action on Sale of Building Trades House.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena to approve the sale of the Building Trades house at 860 Edgewood Drive to John and Angela Dirigo according to the terms of the contract as presented. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, and Bill Clinard. Motion carried 7- 0.
- 30) Agenda Item 12.0. Personnel. 12.1. Recall of Certified Staff.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the motion that certified teachers Shannon Daniels, Beth Coleman, Amy Hacke, Ryan Garrett, Elise Kindernay, Hope McBrain, Dawn Eddington, and Jacquie Fenske are recalled to full-time teaching positions for FY11. On roll call the following voted yes: Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, and Bill Clinard. Motion carried 7- 0.
- 31) Agenda Item 12.0. Personnel. 12.1 Recall of Certified Staff.
Upon a motion by Vice Pres. Adams, seconded by Secy. Hutchison, approve the motion that Debbie Atkins be recalled as half-time PreK teacher for FY11. On roll call the following voted yes: Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7- 0.
- 32) Agenda Item 12.0. Personnel. 12.2. Recall of Non-Certified Staff.
Upon a motion by Secy. Hutchison, seconded by Vice Pres. Adams, approve the motion that Barb Darnell, Erin Sabol, Laura Moroney, Cassie Gunn, and Connie Shryock are recalled as teachers' aides for FY11. On roll call the following voted yes: Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, and Bill Clinard. Motion carried 7- 0.
- 33) Agenda Item 13.0. Adjournment.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, move to adjourn. Voice vote. Motion carried.
- 34) Meeting adjourned at 8:11 p.m.

Hillsboro, Illinois
July 13, 2010

Thomas William Clinard, President
Board of Education

Lynne Hutchison, Secretary
Board of Education

Date minutes approved