

MINUTES — REGULAR MEETING – FEBRUARY 09, 2010

- 1) The regular meeting of the Hillsboro Community Unit School District No. 3 Board of Education was called to order by President Bill Clinard, at the Hillsboro Unit Office, at 6:58 p.m.
- 2) The following members of the Hillsboro Board answered present to roll call: Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, and Bill Clinard.
- 3) Agenda Item 2.0. Good News.
Beckemeyer Principal Pam DeLong reported the children at Beckemeyer Elementary School had collected 28 garbage bags of shoes to be sent to Haiti. The children and the staff also raised almost \$2,200.00 for Haiti Relief.
- 4) Agenda Item 3.0. Approval of Minutes.
President Clinard sought Board approval of the minutes for the January 12, 2010, regular meeting and the January 21, 2010 special meeting and executive session. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the minutes of the 01/12/2010 regular meeting and the 01/21/2010, special meeting and executive session. Voice vote. Motion carried.
- 5) Agenda Item 4.0. Negotiations Committee Report.
Chairperson Lynne Hutchison reported the Negotiations Committee met on January 16, 2010, at 10:29 a.m. Those present for the meeting were: Board Committee Members, Pres. Bill Clinard and Vice-Pres. Barbara Adams, Supt. Powell, Food Service Director Tracy Collins, Director of Risk Management Gaither, and herself. The committee went into executive session for the purpose of discussing contract negotiations with District cafeteria workers. Executive session lasted 87 minutes. The Negotiations Committee adjourned at 11:56 a.m.
- 6) Agenda Item 5.0. Approval of Financial and Business Transactions. 5.1. Approval of Bills.
Pres. Clinard asked for questions pertaining to the bills. There were none. Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the Fusion bill of \$1,800.00. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, and Bill Clinard. Earl Meier abstained. Motion carried 6-0.
- 7) Agenda Item 5.0. Approval of Financial and Business Transactions. 5.1. Approval of Bills.
Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve to pay all other bills and salaries. On roll call the following voted yes: Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, and Bill Clinard. Motion carried 7-0.
- 8) Agenda Item 5.0. Approval of Financial and Business Transactions. 5.2. Report on FY10 Budget and FY11 Projections.
Supt. Powell presented to the Board a power point presentation on the FY 10 Budget and projections for the FY 11 Budget. The balancing of the budget is primarily concerned with the four operating funds. Those being the Education Fund, Building Fund, Transportation Fund, and the Working Cash Fund. These figures presented are all from the FY10 Budget; Education Fund deficit of \$1,814,000.00, Building Fund deficit of \$197,000.00, Transportation Fund is about balanced, and Working Cash has no deficit or surplus. Supt. Powell stated, "That is a \$2,011,000.00 deficit in our FY10 operating budget. That is if, the state pays it's obligations.

The biggest of these is state aide and the next being the categoricals. The categoricals are the grants; Pre-K, Transportation, Special Education, and these types of things. If the state would come through, we are looking at a single year deficit of \$2,000,000.00. I have talked to people at the State Board, state legislators, other experienced superintendents, and school finance people. I am trying to make the most accurate and reasonable projections that can be made, with so many unknowns. We have to make decisions in the near future based on information we won't have for several months. A lot of the categoricals are paid in quarterly payments and what the state may do is not make the fourth quarter payments. For us, this is over a half million dollars." Supt. Powell reported that most all of those involved with education and the funding of it believe there will be a significant cut in state aide for FY 11. He continued to say, "With the \$550,000.00 possible short fall, in the categoricals brings the deficit for this year to \$2,500,000.00. We are now owed \$750,000.00 by the state. We will receive some of these monies but it is a matter of when we get it later into the year or when they turn that tap off. The total fund balances at the end of the year is \$1,766,000.00 and that is assuming the categorical payments. As we look toward next year, we will receive an increase in property tax revenue. The bulk of that is because of the AMEREN reassessment. If there is a 5% increase in non-AMEREN EAV, and the AMEREN \$5,000,000.00 will result in \$500,000.00 of increased property tax revenue. When the property tax revenue goes up the general state aide goes down." Supt. Powell reported it is predicted that the amount of money allocated for state aide will be reduced by 12%. Another part of the state aide is the enrollment, which for District #3 has declined over the past three years, and the Poverty Grant, which may be cut in half. This would possibly mean a cut of \$1,500,000.00 in state aid. Supt. Powell commented, "This is the most significant cut to our FY11 budget the \$1,500,000.00 in reduced state aid. If you look at the increase of \$500,000.00 in property tax, the decrease of \$1,500,000.00 in state aid, and not knowing what is going on with the categoricals it is reasonable to expect a decrease of over all revenues of more than \$1,000,000.00 for next year. If we froze the expenses, and if the revenue decreased by \$1,000,000.00, we would be looking at a \$3,000,000.00 single year deficit in the operating budget. There are no easy solutions to this, only hard ones. I think the only responsible way to go is to cut expenses. Those cuts will have to be broad and deep. My recommendation is to set a goal to cut \$2,000,000.00 from current FY 10 expenditure levels to make \$2,000,000.00 in cuts for the FY 11 budget across the board." The March Board Meeting would be a target date. Pres. Clinard asked that a Special Board Meeting be set for Tuesday, February 16th at 7:00 p.m.

- 9) Agenda Item 6.0. Recognition of Audience.
High School parent Brenda Tyree asked to address the Board at this time. Ms. Tyree had asked to address the Board regarding the number of graduation tickets given to students. This is in regards to the fact only one set of tickets is given to a set of twins. Ms. Tyree stated, "I have been told this is the way it has been done in the past and I am here to hopefully change that. I feel I have paid for two separate students expenses throughout their education and was never given a break or combined fees during their education." Asst. Supt. Hacke explained the seating is limited due to the amount of seating there is. The number of tickets is given out according to the number of families with the twins being considered as one family. This was not an agenda item. Therefore, it can be reconsidered by the administration or put on the agenda for the next Board Meeting.
- 10) Agenda Item 7.0. Old Business. 7.1. Reconsideration and Adoption of PRESS Policy and Procedure Recommendations from Issue 69.
This item was tabled from the January meeting due to the need for more discussion. Vice-Pres. Adams asked that policy 4:150 – Facility Management and Building Programs remain at the

previous amount \$5,000.00 for prior Board approval to alterations of buildings or grounds. Upon a motion by Secy. Hutchison, seconded by Greg Bellaver, approve Press Issue #69 with the exception of leaving 4:150 as currently stated. On roll call the following voted yes: Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7-0.

- 11) Agenda Item 7.0. Old Business. 7.2. Consideration and Adoption of PRESS Policy and Procedure Recommendations from Issue 70.
Supt. Powell asked for discussion on PRESS Policy and Procedure Recommendations from Issue 70. There was none. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the policy and procedure recommendations from PRESS Issue 70 as presented. On roll call the following voted yes: Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, and Bill Clinard. Motion carried 7-0.
- 12) Agenda Item 8.0. New Business. 8.1. Consideration of Engaging Local Realtors to List Building Trades House.
Supt. Powell reported there were no bids given on the Building Trades House. Supt. Powell asked the Board to approve an open listing with all the local realtors. This would be with a sales commission of 3%. Upon a motion by Bill Jurgena, seconded by Secy. Hutchison, approve the listing of the Building Trades House with local realtors with a commission of 3%. On roll call the following voted yes: Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, and Bill Clinard. Motion carried 7-0.
- 13) Agenda Item 8.0. New Business. 8.2. Appointment of FOIA Compliance Officer.
Supt. Powell reported the appointment of the FOIA Compliance Officer, the Open Meetings Act Compliance Officer, and the Homeless Liaison are recommendations that were included in the policies and procedures previously approved at the meeting. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the appointment of Asst. Supt. Kyle Hacke as FOIA Compliance Officer. Voice vote. Motion carried.
- 14) Agenda Item 8.0. New Business. 8.3. Appointment of Open Meetings Act Compliance Officer.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the appointment of Supt. David Powell as Open Meetings Act Compliance Officer. Voice vote. Motion carried.
- 15) Agenda Item 8.0. New Business. 8.4. Appointment of Homeless Liaison.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the appointment of Asst. Supt. Kyle Hacke as Homeless Liaison. Voice vote. Motion carried.
- 16) Agenda Item 8.0. New Business. 8.5. Resolution to Sell Old School Bus.
Supt. Powell reported on the need to sell an old, damaged bus after the removal of usable parts. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the posting of the sale of Bus #2 from the District #3 fleet by sealed bid. On roll call the following voted yes: Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, and Bill Clinard. Motion carried 7-0.
- 17) Agenda Item 8.0. New Business. 8.6. Approval of Amendment to the Mid-State Special Education Joint Agreement.

Supt. Powell reported the only significant change in this agreement with Mid-State Coop. is the language in regards to withdrawing as a member. This legislation has made it easier for members to withdraw. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the amendments to the Mid-States Special Education Joint Agreement as presented. Voice vote. Motion carried.

- 18) Agenda Item 8.0. New Business. 8.7. Approval of Safe Schools Agreement.
Supt. Powell reported this has been a valuable asset to District #3. It is a program funded by grants with an assessment to each district. Supt. Powell recommended that the Safe Schools Amendment be approved. Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the Safe Schools Intergovernmental Agreement. On roll call the following voted yes: Barbara Adams, Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, and Bill Clinard. Motion carried 7-0.
- 19) Agenda Item 8.0. New Business. 8.8. Presentation of County School Facility Sales Tax Information.
Supt. Powell explained this law allows counties to institute a sales tax of not more than 1%, with the restriction that it only be used for upgrading and repairing buildings. Supt. Powell stated, "This was an informational only presentation and is not a response to the failure of the referendum on February 2nd. This presentation is on the agenda for Nokomis, Panhandle, and Litchfield's Boards of Education. It is also being discussed by the County Board. The thing that is most liked about it is, it takes the property tax burden off the property tax payers." A video was then shown explaining the County School Facility Sales Tax. The Board of Education expressed interest in moving forward to acquire more information.
- 20) Agenda Item 9.0. Communications.
There were no communications.
- 21) Agenda Item 10.0. Executive Session.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, move to go into executive session at 8:15 p.m. to discuss personnel. On roll call the following voted yes: Greg Bellaver, Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, and Bill Clinard. Motion carried 7-0.
- 22) Agenda Item 10.0. Executive Session.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, move to go out of executive session at 8:23 p.m. Voice vote. Motion carried.
- 23) Agenda Item 11.0. Personnel. 11.1. Action on Retirement.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the acceptance of Jack (Tim) Stocks letter of intention to retire at the end of the 2013-2014 school year. On roll call the following voted yes: Trina Britton, Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, and Bill Clinard. Motion carried 7-0.
- 24) Agenda Item 11.0. Personnel. 11.1. Action on Retirement.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve the acceptance of Carol Wright's letter of intention to retire at the end of the 2009-2010 school year. On roll call the

following voted yes: Lynne Hutchison, Bill Jurgena, Earl Meier, Barbara Adams, Greg Bellaver, Trina Britton, and Bill Clinard. Motion carried 7-0.

- 25) Agenda Item 11.0. Personnel. 11.2. Action on Maternity Leave.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve Janice Zook's maternity leave as requested. Voice vote. Motion carried.
- 26) Agenda Item 11.0. Personnel. 11.3. Approval of Volunteer Coaches.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, approve Denny Springer, Scott Niehaus, Bob Noyes, and Mike Blain as volunteer coaches for the Junior High and High School track programs. Voice vote. Motion carried.
- 27) Agenda Item 12.0. Adjournment.
Upon a motion by Secy. Hutchison, seconded by Bill Jurgena, move to adjourn. Voice vote. Motion carried.
- 28) Meeting adjourned at 8:26 p.m.

Hillsboro, Illinois
February 9, 2010

Thomas William Clinard, President
Board of Education

Lynne Hutchison, Secretary
Board of Education

Date minutes approved